2024 ECF Grantmaking Guidelines

Alabama ECF Chapter

The Employees Community Fund (ECF) is a method for Boeing employees to collectively support the needs of the local community through grant funding.   We focus on funding grants to local nonprofits by pooling employee and retiree contributions so your dollars have the greatest impact.   Grant funding is administered by a volunteer Community Grantmaking Committee comprised of local Boeing employees.

ECF Focus Areas

Currently, Alabama ECF Chapter only supports agencies providing health and/or human services to the communities where Alabama ECF Chapter members live and work.

ECF Funding Criteria

- Agencies must fall within the requirements of Section 170(c) of the Internal Revenue Code and must also qualify with the Internal Revenue Service as a Section 501(c)(3) organization.
- Agency must be located in or have significant operations in North Alabama to be considered for funding.
- Agencies must re-apply for possible funding each year. Alabama ECF Chapter makes no implication that any agency is guaranteed funding from year to year.
- Grant proposal may be funded in full, in part, or declined.
- Grant requests will be automatically declined if your agency neglects to submit receipts validating the expenditure of previous ECF grant funding.
- Agencies will be notified when funding decisions have been made.

ECF Does Not Fund

- Religious Organizations, for the purpose of furthering religious doctrine; faith-based organizations must provide services to all clients regardless of denomination
- General operating expenses
- Travel expenses and vehicles for agency staff
- Walk-a-thons, athletic events, recreational activities and athletic group sponsorships
- Hospitals and medical research
- Courtesy advertising, fundraising events, conference or dinner tickets, door prizes or raffles, and promotional items
- Debt reduction and reimbursement for items already purchase
- Primarily tax-supported organizations
- Gifts, honoraria, gratuities
- Memorials and endowments
- National fund drives
- Capital campaigns

How To Be Considered For a Grant

Agencies must apply using Boeing's online grant application. Hard copy submissions will not be accepted.

Because of the volume of grant proposals received by Alabama ECF, we will only accept grant applications during the timeframe outlined each year. All grant submissions outside the grant application period will be declined and ineligible to re-apply until the following calendar year.

Organization Eligibility

- Only organizations that are in good financial standing and have had an Internal Revenue Service designation as a nonprofit 501(c)(3) public charity (or similar designation under the relevant law for international organizations) for at least two years will be eligible to apply for a grant.

- Certain types of organizations will be ineligible to apply for grants including: (1) organizations that denigrate or advocate discrimination or violence toward any racial, ethnic or cultural group; (2) political organizations; and (3) fraternal, sectarian, social, religious, or similar organizations.

- Grant recipients will comply with all applicable laws and regulations of the United States and, where necessary, the nation of registry and/or operations, including, but not limited to, the U.S. Foreign Corrupt Practices Act, the USA Patriot Act, and the U.K. Bribery Act.

- The agency's services must be open to all regardless of age, gender, race, religion, sexual orientation, national origin, and presence of disability, ability to pay or other background. Prioritizing agency services and targeting therapeutic programs to specific populations will not disqualify an agency from consideration. Furthermore, the agency must not discriminate against its staff or volunteers based on age, gender, race, religion, sexual orientation or identity, national origin, and presence of disability, or other background.

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All applicants will be required to complete an electronic application that includes a grant proposal and a written agreement setting forth the terms of the grant. The application requires disclosure of the mission statement, the governing board members and their affiliations, the top five highest paid staff members, a breakdown of funding sources, a detailed description of the project for which funding is sought and the community needs that the project will address, the expected outcomes of the project, and the number of people who will benefit from the project.

Documentation required with application

- Organization's operating budget
- IRS 990 and/or audited financial statements
- Project budget
- IRS determination letter

ECF grant application access

- **Please follow these instructions if you have previously applied for an ECF or Boeing grant:**
    a. Go to Boeing's grant application website (https://boeing.smartsimple.com/s_Login.jsp).
    b. Enter your password or select **Forgot Password**.
    c. Enter your organization email address in order to get a link sent to that email with instructions to update your password.
    d. Create an updated password and then log in.
    e. Complete your organization's profile. (Some information might have carried over from a previous application.)
    f. Initiate and complete the ECF application online.
- **If you have never applied for an ECF or Boeing grant, please contact**

  ECFofBoeingAlabama@boeing.com **to request access to the system.**

Chapter Contact Information

Email: ECFofBoeingAlabama@boeing.com

Timeline

Applications Open	Application Deadline	Awards Announced
1/1/2024	4/30/2024	9/1/2024