

LOCAL CORPORATE GRANT-MAKING GUIDELINES: HOUSTON

<p>Are unsolicited grants accepted or do I need an invitation code?</p>	<p>An invitation code is required. Boeing Houston considers grant requests from non-profit organizations with operations in the following Texas counties: Harris County, Galveston County, Brazoria County, Fort Bend County, Waller County, Montgomery County, Liberty County, & Chambers County.</p>
<p>If I need an invitation code, how do I acquire one?</p>	<p>After reviewing our guidelines and local objectives, submit a letter of inquiry to Dayni Alba, Community Investor/Global Corporate Citizenship Focal, Boeing Houston, via e-mail (dayni.r.alba@boeing.com) or fax (281-226-4591). The letter should be on the organization's letterhead and include a description of the project or program and how it aligns to the Boeing Houston focus area objectives listed below.</p>
<p>Do organizations only accept proposals during specific timeframes?</p>	<p>Proposals are accepted year round and are reviewed on the following schedule: Applications received Oct. 1 – Jan. 31; Notification date May 1 Applications received Feb. 1 – May 31; Notification date Aug 1 Applications received June 1 – Sept. 30; Notification date Dec 1</p>
<p>What is the average size of your cash grants?</p>	<p>Average grant is approximately \$10,000. Organizations should scale to their requests to their needs, taking into account pending and committed support from other funding sources.</p>
<p>Do organizations accept requests for in-kind donations and if so, what do organizations generally donate?</p>	<p>Boeing Houston Global Corporate Citizenship considers requests for in kind donations of printing, surplus office supplies (except computing equipment) and office equipment, if available. We do not print auction booklets, tickets or one-time items. Printing requests will be considered on an every-other-year basis for educational and awareness material.</p>
<p>Can I apply for Boeing corporate, ECF, sponsorships and in-kind resources?</p>	<p>It depends. Because resources are limited, we ask that organizations carefully review corporate and ECF guidelines to determine what potential source of funding best meets your program and agency's needs. Global Corporate Citizenship and ECF Boeing Houston prefer to leverage support through volunteer and in-kind donations. Grant awards from both corporate and ECF are considered on a very limited basis with emphasis on health and human services programs that meet critical community needs.</p>
<p>If I call or email with a general question, how soon will someone get back to me?</p>	<p>Organizations can expect a reply via phone or email within 72 hours. Your patience is appreciated.</p>
<p>Once I submit my grant application when will I hear if it's been approved?</p>	<p>The funding decision process (review, site visit, etc.) typically takes 90 to 120 days. Organizations will be notified additional information is needed, if a site visit is required and when a final decision is reached. Please do not send unsolicited materials. Your patience is appreciated.</p>
<p>Do organizations accept grant applications in all five Boeing focus areas?</p>	<p>Yes, we accept proposals in all five Boeing focus areas, with a primary emphasis in Early Learning, Primary and Secondary Education, and Arts and Culture.</p>

Within the standard Boeing focus areas, does your local grant-making concentrate on anything specific?

Arts and Culture

- Bring arts into the classroom and access to unique artistic endeavors to the local community
- Cultivate artistic abilities by using arts to encourage group process through cooperation and development of creative problem-solving skills
- Engage other organizations in collaborative community projects
- Promote appreciation of individual and cultural diversity, and engage in collaborative community projects.

Early Learning, Primary/Secondary Education

- Primary focus on early childhood (Pre-K) through 8th grade
- Provide district wide programs that encourage teacher innovation that integrates math, science & technology across all curriculum
- Leverage partnerships with local colleges, universities and informal education institutions to provide educators with training, activities and knowledge to motivate student achievement in literacy, math and science

Civic

- Benefit students and promote educational excellence
- Engage leaders, scholars, and experts to help students become more effective and responsible citizens of the world

Environment

- Provide environmental education, awareness programs and preservation of nature.
- Foster the understanding and appreciation of natural science, promote outdoor nature-oriented recreational activities
- Provide diverse programs correlated to appropriate state educational standards

Health and Human Services

- Keep at risk youth & families connected to community resources particularly those that address disparities in healthcare
- Offer comprehensive social service resources that that improve the efficiency of health and human services systems, including food, housing, and healthcare
- Collaborations that coordinate healthcare services and economic self-sufficiency

What is the best method for contacting my GCC focal?

If organizations have additional questions or need more guidance after reviewing these guidelines, the contact person is Dayni Alba, community investor/Global Corporate Citizenship focal, Boeing Houston. The preferred method is email at dayni.r.alba@boeing.com; however Ms. Alba also may be reached at 281-226-6392, Mon – Fri, 8:00 a.m. – 4:30 p.m. Central Time.