

Employees Community Fund

Apply for a Grant: Richardson

Introduction

The Employees Community Fund (ECF) of Richardson is part of an international network of Boeing employee-owned and operated nonprofit charitable foundations that funds primarily health & human services organizations. Applying agencies must have been in operation and maintained a 501(c)(3) nonprofit status (as defined and approved by the Internal Revenue Service) for the past three consecutive years. In addition, the organization's services must be open to all members of the community, regardless of sex, race, religion, ability to pay, or other background.

Grants awarded by the Richardson ECF range from \$4,000 - \$15,000. Requesting organizations should scale their requests to their needs while taking into account pending or committed funding from other sources.

Geographical Restrictions

Agencies must be located within the demographic distribution of Boeing employees assigned to Richardson work sites in order to be considered for funding. In extraordinary circumstances the Richardson ECF may consider grants outside local communities e.g. Hurricane relief, floods, and other natural disasters within Texas and neighboring states.

Timeline

Proposals are accepted throughout the year. Decisions are generally made within 120 days of proposal receipt. You will be notified if the ECF needs additional information, if a site visit is required, and when a final decision is reached.

Restrictions

The ECF of Richardson does not fund:

- Political organizations and political action committees
- Labor unions
- Organizations that serve international interest
- Organizations that have excessive administrative costs (typically greater than 20%)
- Fraternal, sectarian, social, auxiliaries or similar groups
- Religious organizations, churches, and cemeteries
- Educational institutions except those dedicated solely to the physically/mentally challenged
- Environmental and beautification
- Recreational activities like sport organizations and service club activities
- Tax-supported endeavors, except joint government and private enterprise projects
- Private foundations

- Endowments and individual sponsorships
- Medical research and experiments
- Employee expenses, death charges and contributions
- Animal shelters and related organizations
- Individual sponsorships, trips and tours, etc. for the purpose of fund raising activities and promotions
- Vehicles and related expenses not used solely for client services
- Arts and cultural organizations

Instructions for Applying for ECF Funding

Agencies must apply using Boeing's online grant application. The link to the on-line application is below. An invitation code is not required for the ECF of Richardson.

If your agency has been referred to the ECF of Richardson by a Boeing employee or other agency associated with Boeing, this information should be included in the grant application.

The ECF grant application must be completed in its entirety by an authorized employee or board member of the organization.

Grant funds must be expended for the stated purposes and at the stated location as described in the completed ECF grant application.

Organizations applying for an ECF grant must agree to permit on-site visits by authorized representatives of the ECF at a mutually agreeable time. A site visit is required for agencies that are first time requestors and agencies that have not been visited by ECF representatives within the past three years.

Any complementary items or considerations are not to be offered or provided to any other persons or organizations associated with sponsoring an ECF grant application.

Agencies may submit one application per 12 month period.

Contact Information

For further information, please contact the Richardson ECF focal, Melissa Hamilton, at melissa.a.hamilton@boeing.com. You may expect a reply within 72 working hours.