

Employees Community Fund

Apply for a Grant: Wichita

Introduction

The Employees Community Fund (ECF) of Boeing Wichita is part of an international network of Boeing employee-owned and operated nonprofit charitable foundations that funds health & human services organizations. Agencies must fall within the requirements of Section 170(c) of the Internal Revenue Code and must also qualify with the Internal Revenue Service as a 501(c)(3) organization.

Grants awarded in the Wichita area vary greatly in size, depending on the nature of the grant request.

Geographical Restrictions

Agencies must be located in or have significant operations in Kansas in order to be considered for funding.

Timeline

Proposals are accepted on an annual basis from January 1 through September 30 of each calendar year. All grant applications must be submitted by midnight on September 30 of each calendar year. Agencies are notified by email once their proposal has been received. Applications are generally reviewed within 90 days of proposal receipt. The ECF will notify the agency when a final decision has been made.

Restrictions

The ECF of Boeing Wichita does not fund:

1. Technology or office equipment purchases (i.e. computer hardware or software other than for direct client need, calculators, copy machines, facsimile machines, telephone equipment, and furniture)
2. Administrative costs (i.e. salaries, office rent, travel expenses, legal fees, utility expenses)
3. Bricks and mortar costs (i.e. building or construction expenses, capital fundraisers or campaigns)
4. Insurance or maintenance for agency vehicles
5. Political organizations or programs
6. Fraternal, sectarian, social, religious similar groups
7. Private foundations or endowments
8. Travel, trips or tours
9. Dinner tickets, conference, seminars, pageants, auctions, athletic teams, individual scout troops, raffle tickets, sporting events, courtesy advertising and related activities
10. Service clubs and other third-party activities or projects
11. Fundraising events or sponsorships, either individual or group
12. Direct assistance to employees or other individuals
13. Agencies less than one year old

Instructions for Applying for ECF Funding

1. Agencies must apply using Boeing's online grant application. Hardcopy applications will not be accepted. The link to the on-line application is below.
2. An invitation code is not required for the ECF of Wichita. However, there are some instances when an invitation code may be necessary. If an agency cannot access Boeing's online grant application, please see the contact information below.
3. Agencies are only allowed to submit one application per calendar year, unless an emergent community need arises.
4. Agencies MUST UPLOAD the following documents into the application where indicated: audited financial statements, most recently filed 990, current fiscal year agency budget and project budget (budget of project for which funds are being requested).
5. Beginning in 2011, all agencies that have received previous ECF grant awards will be required to submit an Impact Report outlining the use of their most recent Wichita ECF grant award. Data that will be requested in the Impact Report includes the following: progress of the program funded, effectiveness of the program funded (outcomes), future of the program funded, a list of other funders of the program, and a project budget update report. The Impact Report will be part of future Cybergrant applications and is due at the time of that application.

Contact Information

For further information, please contact the Wichita ECF focal, Angela Most, at angela.a.most@boeing.com. You may expect a reply within 72 hours.