

Use of Electronic RIT-1 Form 1

To use the electronic version of BSS PO attachment RIT-1 Form 1 (titled Boeing Satellite Systems Traceability Sheet) you must have Microsoft Excel version 5.0/95 or later on your computer.

The electronic file for Form 1 of RIT-1 (aka "RIT-1 Rev. A, sht 3.xls") will automatically populate the "Bar Code" fields when you enter data in the "Number" fields if, and only if, the "Bar Code" fields are formatted to use a bar code font style that is currently installed on your computer. The type of bar code required is known as "3 of 9" bar code or, alternately, as "code 39".

There are several fonts available that will display and print "3 of 9" bar code. The font style that "RIT-1 Rev. A, sht 3.xls" comes formatted to use is called "Code 39" and is available for free download from Clancy Systems International, Inc. Boeing Satellite Systems does not have any licensing agreement with Clancy Systems International, Inc. nor do we require that this font be the one you use. If you choose to use this font, you may get the font file directly from Clancy Systems International, Inc. over the internet by going to their website and following the directions found there. If you choose to use some other font you will have to reformat the "Bar Code" cells in "RIT-1 Rev. A, sht 3.xls" to use the font style you prefer.

Font style name: Code 39

Font filename: code39.ttf

Available from: Clancy Systems International, Inc.

Internet address (URL) - <http://www.clancysystems.com/newsite/code39.asp>

Whatever font style you use will have to be installed on your computer following the font installation procedure appropriate for your particular operating system. For late model Windows operating systems the Clancy Systems website includes directions, or you can go to your system help menu to read about it.

Bar code readers require an asterisk both before and after anything that must be read. The BSS Traceability Sheet automatically adds that asterisk to whatever you enter in the "Number" field, so you should not have to worry about this. You should not have to change the formulas found in the "Bar Code" fields at all. If you have difficulties with the auto-populate function of this spreadsheet please report your problem to your cognizant BSS Buyer.