



**BUSINESS SIZE CERTIFICATION
Boeing Enterprise Supplier Tool (BEST)**

**IMPORTANT! REQUIRES IMMEDIATE ATTENTION - PLEASE FAX COMPLETED FORM TO
(314) 777-2783**

In accordance with government regulations and corporate policy requirements, we are required to get representation of the business size and classification to our suppliers and subcontractors. We ask your cooperation by completing and returning this form to the sender. If you have done business with more than one division of The Boeing Company, it is possible that you will receive more than one certification form. If you do, please respond individually to each inquiry. Your prompt response will avoid unnecessary delays in future business transactions. Please refer to the opposite side for definitions.

Supplier Information

Boeing Supplier Code Number	Company Name (Full legal name)	Phone (include area code)
Parent Company, if applicable (Full legal name)		Phone (include area code)

Boeing Representative (to be completed by Boeing representative)

BEMSID	Name	Phone	FAX	Mail Code
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Business Size Coding (see page 2 for definitions)

<p>Size Information <i>(Check one block only)</i></p> <p><input type="checkbox"/> Small Business (SB)</p> <p><input type="checkbox"/> Large Business</p> <p><input type="checkbox"/> Foreign Business</p> <p><input type="checkbox"/> Non-profit Organization</p> <p><input type="checkbox"/> Historically Black College/University or Minority Institution (HBCU/MI)</p> <p><input type="checkbox"/> Non-Profit Organization - National Institute for the Blind and National Institute for the Severely Handicapped (NIB/NISH)</p>	<p>Ownership Information <i>(Check as many blocks as apply)</i></p> <p><input type="checkbox"/> Minority Owned</p> <p><input type="checkbox"/> Woman Owned</p> <p><input type="checkbox"/> SBA-Certified Small Disadvantaged Business*</p> <p><input type="checkbox"/> SBA-(8A) Certified Small Disadvantaged Bus.*</p> <p><input type="checkbox"/> SBA-Certified HUBZone SB*</p> <p><input type="checkbox"/> Veteran (American) Owned</p> <p><input type="checkbox"/> Service-Disabled Veteran (American) Owned</p> <p><input type="checkbox"/> National Minority Supplier Development Council Certified (NMSDC)**</p> <p><input type="checkbox"/> National Association of Women Business Owners Member (NAWBO)</p> <p><input type="checkbox"/> Womens Business Enterprise National Council Certified (WBENC)**</p>	<p>Owner Ethnicity Information <i>(Check one block only)</i></p> <p><input type="checkbox"/> Asian Pacific American</p> <p><input type="checkbox"/> African American</p> <p><input type="checkbox"/> Hispanic American</p> <p><input type="checkbox"/> Native American</p> <p><input type="checkbox"/> Subcontinent Asian American</p> <p><input type="checkbox"/> Other - All other ethnicities</p> <p align="center">North American Industry Classification Code Systems (NAICS)</p> <p>Primary _____</p> <p>Secondary _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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*Include a copy of the SBA Certification letter or Small Business database CCR (formerly PRO-Net) profile http://dsbs.sba.gov/dsbs/dsp_dsbs.cfm showing certification.

**Include a copy of National Minority Supplier Development Council or WBENC Certification.

NOTICE: In accordance with 15 U.S.C. 645(d), any person who misrepresents a firm's proper size classification shall (1) be punished by imposition of a fine, imprisonment or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

CERTIFICATION IS REQUIRED BY AN AUTHORIZED REPRESENTATIVE VERIFYING THE INFORMATION CONTAINED ON THIS FORM IS TRUE.		
(VOID UNLESS SIGNED)		
Print Name	Signature (required)	Phone (include area code)
Title	Email Address	Date



Business Size Coding Definitions

SIZE INFORMATION

Small Business - The term "small business" shall mean a business as defined pursuant to Section 3 of the Small Business Act and relevant regulations issued pursuant thereto. Generally, this means a small business organized for profit, that is independently owned and operated, is not dominant in the field of operations in which it is bidding, and meets the size standards as prescribed in government regulations. Consult your regional or district SBA office if further clarification is needed.

Large Business - A business concern that exceeds the small business size code standards established by the SBA as set forth in the Code of Federal Regulations, Title 13, Part 121.

Foreign Business - A business concern organized under the law of a country other than the US, its territories or possessions. A foreign business does not have a place of business located in the United States and does not make a significant contribution to the U.S. economy through payment of taxes and/or use of American products, material and/or labor, etc. Other foreign-owned business may be classified as a Small Business or a Large Business.

Non-profit Organization - Any organization not conducted or maintained for the purpose of making profit (excluding HBCU/MI's). Included in this category are sheltered workshops, universities, colleges, and local, state and federal governments.

Historically Black College/University or Minority Institution (HBCU/MI) - Historically Black Colleges and Universities (HBCU's) are institutions that were established before 1964 and have a principal mission that was, and is, the education of Black Americans and that meet the requirements set forth in the Code of Federal Regulations (CFR), Title 34, Part 608.2. Minority Institutions (MI's) are institutions that substantially increase the higher education opportunities for minority and/or low income students who are educationally disadvantaged or underrepresented in post-secondary education and meet the requirements set forth in Title 34 of the CFR, Part 607.2.

Non-Profit Organization - National Institute for the Blind and National Institute for the Severely Handicapped (NIB/NISH) - National Industries for the Blind (NIB) and National Industries for the Severely Handicapped (NISH) are national not-for-profit agencies that create employment opportunities for people who are blind or severely disabled (<http://www.nib.org> and <http://www.nish.org>).

OWNERSHIP INFORMATION

Minority Owned - A business concern that is at least 51% owned by one or more minorities; or, in the case of any publicly owned business, at least 51% of the stock is owned by one or more minorities; and whose management and daily business operations are controlled by one or more minorities.

Woman Owned - A business concern that is at least 51% owned by one or more women; or, in the case of any publicly owned business, at least 51% of the stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

SBA-Certified Small Disadvantaged Business - A business concern certified by the SBA as a Small Disadvantaged Business (SDB). SDB's must include a copy of their certification letter from the SBA or a copy of their CCR (formerly PRO-Net) profile showing SDB certification with this form.

SBA-8(a) Small Disadvantaged Business - A business certified by the SBA as a socially and economically small disadvantaged business for consideration of government set-a-side contracting opportunities and business development. SDB-8(a)'s must include a copy of their certification letter from the SBA or a copy of their CCR (formerly PRO-Net) profile showing SDB certification with this form.

SBA-certified HUBZone Small Business - A business concern certified by the SBA as a HUBZone Small Business. HUBZone Small Businesses must include a copy of their certification letter from the SBA or a copy of their CCR (formerly PRO-Net) profile showing HUBZone Small Business certification with this form.

Veteran (American) Owned - A business concern that is at least 51% owned by one or more veterans, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more veterans, and whose management and daily business operations are controlled by one or more veterans. Veteran means a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable as defined in 38 U.S.C. 101 (2.)

Service - Disabled Veteran (American Owned) - A business concern that is at least 51% owned by one or more service-disabled veterans, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more service-disabled veterans, and whose management and daily business operations are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of a service-disabled veteran with permanent and severe disability. Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

National Minority Supplier Development Council Certified (NMSDC) - A business that is certified by the National Minority Supplier Development Council. A copy of the NMSDC Certification must be provided. NMSDC provides increased procurement and business opportunities for minority businesses of all sizes. The NMSDC network includes a national office in New York and 39 Regional Councils across the country. Regional Councils certify and match with member corporations which want to purchase goods and services.

National Association of Women Business Owners (NAWBO) - A dues based organization that represents the interests of women entrepreneurs in all types of businesses. NAWBO works to: strengthen the wealth creating capacity of members and promote economic development; create innovative and effective changes in the business culture; build strategic alliances, coalitions and affiliations, and transform public policy and influence opinion makers (<http://www.nawbo.org/home.php>).

Women's Business Enterprise National Council (WBENC) - An organization formed to advocate and provide growth and development opportunities for women business owners. WBENC is a national third party certifier of a business owned and operated by women (<http://www.wbenc.org>). Provide a copy of the Women's Business Enterprise National Council and indicate certification date.

OWNER ETHNICITY INFORMATION

Asian Pacific American - Persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China (including Hong Kong), Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Fiji, Tonga, Kiribati,

African American - Persons having origins in any of the black racial groups of Africa.

Hispanic American - Persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Native American - American Indians, Eskimos, Aleuts or Native Hawaiians.

Subcontinental Asian American - Persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands or Nepal.

North American Industry Classification Code Systems (NAICS)

North American Industry Classification Code Systems (NAICS) - Insert the primary NAICS code if known and all secondary NAICS codes that identify the business establishments according to various business classifications. NAICS replaced the Standard Industrial Classification (SIC) (<http://www.census.gov/epcd/naics02/naicod02.htm>).