

International Shipment Routing Instructions

APRIL, 2008

Application

The routing instructions on this web site apply to all international shipments where Boeing is responsible for the transportation charges, specifically (1) international inbound shipments into the US and (2) outbound shipments originating in the US and (3) country to country shipments covered by International Commercial Terms (Incoterms) and for which Boeing pays the freight charges.

Incoterms are internationally agreed standards for facilitating international trade. They define transportation obligations, costs, and risks. Incoterms for purchase orders and contracts are at <http://www.iccwbo.org/incoterms/wallchart.asp>

Implications

If the seller/shipper fails to comply with these routing instructions, the seller is liable for excess charges or reversal of freight charges or both and a \$100 charge for administrative expense. Boeing Accounts Payable will deduct these charges from its payment to the seller.

Responsibilities—Shipper, Supplier, and Seller

The shipper, supplier, and seller will

For paperwork

- Reference applicable Boeing purchase order and contract numbers, purchase order line item numbers, and, when applicable, the premium authorization number issued by Boeing on all freight documents including the carrier's documents (e.g., air waybill or ocean bill of lading).

- Premium Transportation Authorization (Form MD-2236).

[Premium Transportation Authorization - Form MD-2236](#)

- Premium Transportation Notice (Form D150008000), for Puget Sound only.

[Premium Transportation Notice - Form D150008000 Puget Sound Only](#)

- Include a detailed Commercial Invoice in accordance with Boeing's Commercial Invoice requirements which are located at:

Doing Biz: <http://www.boeing.com/companyoffices/doingbiz/X32411.pdf>

SP3: http://www.boeing.com/companyoffices/doingbiz/supplier_portal/SP3.pdf

Boeing has created a Commercial Invoice Template (http://befdist.com/lib/getform.cfm?form_No=F70210.itp) to assist in the proper creation of this very important documentation. Please use this template as an option to prepare complete and accurate Commercial Invoices for goods being imported into the United States for Boeing.

Note: If you do not have the Shana Informed Filler software, you can download it for free. Simply contact your Boeing representative and ask that they generate an invitation to you to download the software. Your Boeing representative will generate this invitation directly from the Commercial Invoice form [Form F70210](#).

- When applicable, the jurisdiction of Export Administration Regulations (EAR) or the jurisdiction of International Traffic in Arms Regulations (ITAR).

For shipments

- Consolidate items shipped on one day to the same destination on one air waybill or ocean bill of lading.
- Combine multiple part numbers and purchase orders in one shipping container or on one pallet when the items are being shipped to the same destination.
- Shipments of comparable size, height, and density that are difficult to handle, and for which the gross weight exceeds 100 pounds should be palletized.
- Base the routing on total aggregate (e.g., dimensional and gross) weight, not on the weight of each package.
- Do not insure or declare value on any shipment. When the shipment has a value of \$5 million or more, contact Shared Services Group (SSG) Supply Chain Logistics (SCL).
- Ensure that shipments of dangerous goods comply with the current codes of
 - International Air Transport Association (IATA)
 - International Maritime Dangerous Goods (IMDG)
 - International Civil Aviation Organization (ICAO)
 - U.S. Department of Transportation (DOT).
- Route all ocean shipments for a U.S. Government contract on a U.S. flag carrier.
- When applicable ensure adherence to Export Administration Regulations (EAR) or the International Traffic in Arms Regulations (ITAR).

Additional Information

- DHL Global Forwarding, which is the broker for Boeing, clears shipments through U.S. Customs.
- Boeing is liable for loss or damage in transit and is responsible for freight costs.
- Boeing does not reimburse the shipper, seller, or supplier for prepay and add shipment charges and handling charges.
- Boeing has a separate contract with ocean carriers for full container loads and breakbulk cargo.

When to Contact - Supply Chain Logistics

Call Supply Chain Logistics when requirements for specialized transportation arise, including but not limited to the following kinds of shipments:

- Chartered
- Classified
- Dangerous goods
- Electronics
- ITAR shipments
- Explosives
- Full ocean container or breakbulk service
- Hand-carried
- Next flight out
- Oversized
- Refrigerated (dry ice)
- Third-party (drop shipment)
- Value of shipment greater than \$5 million

Contact SSG Supply Chain Logistics and the Boeing procurement agent (PA) before shipping via ocean. Ocean routing may be more economical and often the preferred method of transportation when time permits. However, airfreight is more economical, for international shipments weighing less than 500 pounds (225 kilograms).

How to Contact Supply Chain Logistics

Contacts for Shared Services Group (SSG) Supply Chain logistics are listed in the following table.

Location	Contact	Telephone number	Fax number	E-mail
El Segundo, California	Mascha Chai	310-364-7472	310-416-3130	mascha.chai@boeing.com
Houston, Texas	Dreddy Walker	281-244-4171	281-244-3074	dreddy.i.walker@boeing.com
Huntington Beach, California	Scott Suyeto	562-208-0921	562-668-9208	scott.b.suyeto@boeing.com
Huntsville, Alabama	Dean Ferguson	256-464-4120	256-461-5803	dean.v.ferguson@boeing.com

Location	Contact	Telephone number	Fax number	E-mail
Long Beach, California (Commercial)	Scott Suyeto	562-208-0921	562-668-9208	scott.b.suyeto@boeing.com
Long Beach, California (Military)	Scott Suyeto	562-208-0921	562-668-9208	scott.b.suyeto@boeing.com
Macon, Georgia	Scott Suyeto	562-208-0921	562-668-9208	scott.b.suyeto@boeing.com
Mesa, Arizona	Corey Copple	480-891-9192	480-891-5996	corey.copple@boeing.com
Portland, Oregon	Ken Tracy or Amanda Elkins	503-674-4159 971-246-2600	503-669-4092 503-667-8635	kenneth.g.tracy@boeing.com Amanda.f.elkins@boeing.com
Philadelphia, Pennsylvania	Kelly Cooney	610-591-2999	610-591-3781	kelly.a.cooney@boeing.com
Salt Lake City, Utah	Colleen Baker	801-537-6417	801-537-6433	Colleen.m.baker@boeing.com
Seal Beach, California	Scott Suyeto	562-208-0921	562-668-9208	scott.b.suyeto@boeing.com
Seattle, Washington (Puget Sound)	Vickie Currie - Air Steve Lovre-Ocean	425-965-2542 206-544-3229	425-965-4370 206-544-1934	vickie.l.currie@boeing.com steven.m.lovre@boeing.com
St. Louis, Missouri	Paul Tucker	314-234-9168	314-234-2373	paul.e.tucker@boeing.com
Wichita, Kansas	Lyle Winters	316-977-3147	316-977-2837	lyle.r.winters@boeing.com
Winnipeg, Manitoba, Canada	Christine Martin	204-831-2463	204-895-4033	christine.martin2@boeing.com

Customs Trade Partnership Against Terrorism (C-TPAT)

Seller shall ensure that adequate security controls and procedures are in place at facilities under its ownership or control that produce or ship materials to Boeing so as to provide for sufficient security for Boeing cargo. Seller shall strive to maintain security measures that comply with C-TPAT Security Criteria for U.S. Importers that can be referenced online at:

http://www.cbp.gov/xp/cgov/import/commercial_enforcement/ctpat/security_criteria/criteria_importers/

Seller shall have documented procedures for security of Boeing shipments during packaging, storage, and shipping and for the selection of any business partners contracted with to handle transport of Boeing cargo to ensure that they are consistent with C-TPAT security guidelines. Seller should review and update security procedures on a routine

basis and periodically review internal sites handling Boeing shipments to ensure compliance. A C-TPAT security awareness program should be developed and provided to appropriate employees including recognizing internal conspiracies, maintaining cargo integrity, and prevention of unauthorized access. These programs should encourage active employee participation in security controls. Seller should ensure that key personnel receive regular (annually as a minimum) C-TPAT training on security procedures and requirements and provide Boeing SSG-SCL on request with evidence of such training. Seller will have procedures for cargo security including container inspections at the point of stuffing if containers are used for shipping Boeing cargo. In such cases, seller will have procedures for use and control of high security bolt seals, which must meet or exceed ISO 17712, and for assuring that bolt seals are affixed to all access doors on any ocean containers shipped to Boeing.

Seller will, on request, provide Boeing SSG-SCL with a detailed mapping for the planned routing from your facility to the Boeing SSG-SCL location or for that portion of the routing for which the seller/shipper is responsible.

Seller will be subject to periodic site visits from Boeing to confirm compliance with C-TPAT security criteria referenced above.

Seller will immediately notify Boeing SSG-SCL of any actual or suspected breach of security involving Buyer's shipments. This may include cargo theft, or tampering by unauthorized third parties with the cargo and/or manifests.

Freight Forwarders in Designated Regions

To address international freight forwarding, Boeing Supply Chain Logistics has divided the world into fifteen regions. Boeing has contracts with the international freight forwarders listed in the following tables. These contracts pertain to (1) air shipments and ocean shipments for less than container load (LCL) and full container load (FCL) cargo and (2) International Traffic in Arms Regulations (ITAR)-controlled air shipments and ocean shipments for FCL and LCL cargo.

DHL Global Forwarding

<http://www.dhl-usa.com/solutions/GlobalFreightForwarding.asp?nav=dhIGF>

BAX

<http://www.baxworld.com/CorporateSite/?Clear=1>

CEVA Logistics / Eagle Global Logistics

<http://www.cevalogistics.com/portal/page/portal/CEVAHome>

Market Pioneer

<http://www.marketpioneer.com/>

Kintetsu

<http://www.kintetsu.com/>

UPS-SCS

<http://www.ups-scs.com/>

Kuehne & Nagel

<http://www.kn-portal.com/>

Nippon Express

<http://www.nipponexpressusa.com/home.php>

Region 1			
United Kingdom including England, Scotland, Wales, Ireland & N. Ireland			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX) – <i>Primary</i> Kintetsu World Express - <i>Secondary</i>	Direct IATA: 2–4 days Consolidated: 3–6 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–4 days Consolidated: 3–6 days	30–35 days

Region 2			
Italy			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	DHL Global Forwarding - <i>Primary</i> Schenker (BAX) - <i>Secondary</i>	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX)	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days

	UPS-SCS		
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Region 3 Austria, Belgium, Denmark, France, Finland, Germany, Greece, Luxemburg, the Netherlands, Norway, Spain, Sweden, Switzerland			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX) - <i>Primary</i> DHL Global Forwarding - <i>Secondary</i>	Direct IATA: 2–4 days Consolidated: 3–7 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS-SCS	Direct IATA: 2–4 days Consolidated: 3–7 days	30–35 days

Region 4 Bahrain, Iraq, Israel, Saudi Arabia, Turkey, Qatar, United Arab Emirates. Afghanistan			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	DHL Global forwarding - <i>Primary</i> UPS-SCS - <i>Secondary</i>	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS-SCS	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days

Region 5 Singapore

		Transit time—air	
Shipment	Freight forwarder	door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	CEVA Logistics / Eagle Global Logistics – <i>Primary</i> Schenker (BAX) - <i>Secondary</i>	Direct IATA: 2–5 days Consolidated: 3–6 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–5 days Consolidated: 3–6 days	30–35 days

Region 6 Hong Kong, Korea, Taiwan			
		Transit time—air	
Shipment	Freight forwarder	door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	CEVA Logistics / Eagle Global Logistics- <i>Primary</i> DHL Global Forwarding - <i>Secondary</i>	Direct IATA: 2–4 days Consolidated: 3–5 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–4 days Consolidated: 3–5 days	30–35 days

Region 7 Australia, New Zealand, Fiji, Indonesia, Malaysia, Thailand			
		Transit time—air	
Shipment	Freight forwarder	door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX)– <i>Primary</i> CEVA Logistics / Eagle Global Logistics - <i>Secondary</i>	Direct IATA: 2–5 days Consolidated: 3–7 days	30–35 days

ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2-5 days Consolidated: 3–7 days	30–35 days
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Region 8 Mexico, Central America, South America			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	DHL Global Forwarding - <i>Primary</i> Schenker (BAX) - <i>Secondary</i>	Direct IATA: 2–5 days Consolidated: 3–8 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–5 days Consolidated: 3–8 days	30–35 days

Region 9 India, Pakistan,			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX)– <i>Primary</i> CEVA Logistics / Eagle Global Logistics - <i>Secondary</i>	Direct IATA: 2–6 days Consolidated: 3–9 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina	Direct IATA: 2–6 days Consolidated: 3–9 days	30–35 days

	Schenker (BAX) UPS-SCS		
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Region 10 Japan			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Kintetsu World Express – <i>Primary</i> Nippon Express - <i>Secondary</i> Yusen - <i>Secondary</i>	Direct IATA: 2– 4 days Consolidated: 3–5 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS-SCS	Direct IATA: 2– 4 days Consolidated: 3–5 days	30–35 days

Region 11 Canada			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX) - <i>Primary</i>	Direct IATA: 2–5 days Consolidated: 3–9 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS-SCS	Direct IATA: 2–5 days Consolidated: 3–9 days	30–35 days

Region 12 China			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX) - <i>Primary</i> MPI - <i>Secondary</i>	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days

Region 13 Russia and Commonwealth of Independent States— (Armenia, Azerbaijan, Belarus, Estonia, Georgia, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Moldova, Tajikistan, Turkmenistan, Uzbekistan) Czech Republic, Hungary, Poland, Romania			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	DHL Global Forwarding - <i>Primary</i> Schenker (BAX) - <i>Secondary</i>	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days

Region 14 Algeria, Kenya, South Africa, Rwanda			
Shipment	Freight forwarder	Transit time—air door to door	Transit time—ocean port to port

Air or Ocean EAR controlled shipments	DHL Global Forwarding – <i>Primary</i> Schenker (BAX) - <i>Secondary</i>	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–6 days Consolidated: 3–8 days	30–35 days

Region 15 All Other Countries			
Shipment	Freight forwarder	Transit time— air door to door	Transit time—ocean port to port
Air or Ocean EAR controlled shipments	Schenker (BAX) - <i>Primary</i> DHL Global Forwarding - <i>Secondary</i>	Direct IATA: 2–4 days Consolidated: 3–7 days	30–35 days
ITAR controlled shipments	CEVA Logistics / EGL DHL Global Forwarding Kintetsu World Express Kuehne & Nagel Nippon Express Panalpina Schenker (BAX) UPS–SCS	Direct IATA: 2–4 days Consolidated: 3–7 days	30–35 days

ITAR approved freight forwarder is determined by SCL from the following:

- CEVA Logistics / EGL
- DHL Global Forwarding
- Kintetsu World Express
- Kuehne & Nagel
- Nippon Express
- Panalpina
- Schenker (BAX)
- UPS–SCS

Please contact your SCL Representative for designated ITAR forwarder