### Facilities & Asset Management Internships

<table>
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<tr>
<th>Responsibilities</th>
<th>Preferred Majors</th>
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| **Project Manager**                                                             | • Receive, validate, and log customer requests for facilities services such as construction, rearrangements, moves, and asset acquisition.  
  • Meet with customers, evaluate requests, provide tactical plans, define requirements, and identify design options.  
  • Obtain formal facilities designs, coordinate with affected parties, and create work packages that provide documentation and cost relative to project implementation.  
  • Compile data from headcount projections and business plans to enable forecasting.  
  • Develop multiple complex scopes, schedules, and budgets and provide status reviews.  
  • Develop and communicate proposals to stakeholders.  
  • Manage real property assets and site cost allocations.  
  • Apply current real estate leasing and development principles, concepts, practices, and standards.  
  • Receive and respond to internal and external customer requests for services or goods related to buildings, equipment, and systems.  
  • Perform studies and conduct research to determine the feasibility, viability, and capability of a program or project.  
  • Collect and log data from various systems to perform analysis on buildings, equipment, systems, processes, and procedures to make recommendations and implement improvements.  
| • Administer contractor activities and evaluate contractor proposals to ensure compliance with standard operating procedures.  
  • Monitor and coordinate project implementation activities to ensure cost, schedule, and regulatory requirements are met.  
  • Ensure compliance with Boeing and regulatory standards.  
| Facilities Planner                                                               | Facilities Management; Project Management; Economics; Finance; Business; Architecture; Real Estate; Engineering Management; Industrial Engineering |
| Facilities Analyst                                                               | Economics; Finance; Business; Facilities Management; Sustainability; Management Information Systems; Data Analytics; Industrial Technology; Technical or Vocational Education |
| Construction Manager                                                             | Construction Management; Project Management; Structural Engineering; Civil Engineering; Architecture; Engineering Management |