



Business Internship Opportunities

Function Overview

Boeing Business Intern Program – Summer 2015

Internship Locations

Boeing Business Intern Program



Business Function Matrix

Boeing Business Intern Program

Finance

- Accounting
- Contracts
- Cost/Schedule Analyst
- Estimating & Pricing
- Financial Operations
- Financial Planning
- Procurement Financial Analysis

Supply Chain

- Procurement Agent
- Procurement Analyst
- Supply Chain Analyst
- Supply Chain Logistics
- Supplier Quality
- Global Trade Controls

Business Operations

- Business Operations
- Program Planning & Control
- Staff Analyst
- Project Management
- Lean Practitioner
- Manufacturing Operations Analyst
- Methods Analyst (Industrial Engineering)
- Facilities Management & Construction

Human Resources

- HR Generalist
- Employee Relations
- Global Diversity & Employee Rights
- Leadership Talent Management / Organization Effectiveness
- Learning, Training & Development
- Strategic Workforce Planning
- Compensation & Benefits
- Enterprise Services (Global Staffing)

**Limited opportunities may be available in other areas as well. Candidate eligibility for these opportunities will be determined at time of interview.*

Finance

Boeing Business Intern Program

	Responsibilities	Preferred Majors	Available Sites*
Accounting	<ul style="list-style-type: none"> Prepare & review accounting transactions, perform account reconciliations, and prepare financial reports Maintain accounting systems, tools & internal controls 	Accounting, Finance	Seattle Area, St. Louis
Contracts	<ul style="list-style-type: none"> Evaluate customer requirements to develop proposals Evaluate contract terms & conditions Contract negotiations with customers 	Business, Legal Studies, Finance	Seattle Area, St. Louis, Huntsville, Mesa, OKC, Philadelphia
Cost/Schedule Analyst	<ul style="list-style-type: none"> Develop & maintain project cost & schedule baselines Analyze impact of cost & schedule change requests Assist in management of team performance by analysis, reporting, and ensuring compliance to cost & schedule 	Finance, Math, Statistics, Industrial Engineering	St. Louis, Mesa, Philadelphia
Estimating & Pricing	<ul style="list-style-type: none"> Develop cost estimates & business case proposals Perform economic & quantitative analysis: internal rate of return (IRR), return on investment (ROI), technology & trade studies, break-even analysis, risk analysis, sensitivity analysis 	Finance, Math, Statistics, Economics, Industrial Engineering, Actuarial Science	Seattle Area, St. Louis, Mesa, OKC, Philadelphia, SoCal
Financial Operations	<ul style="list-style-type: none"> Manage budgets & schedules; track performance Ensure costs are booked to correct budgets Support forecasting/planning process 	Finance, Accounting	All Sites
Financial Planning	<ul style="list-style-type: none"> Prepare monthly & quarterly financial data reports Analyze performance against financial plans Support forecasting/planning process 	Finance, Accounting	Seattle Area, St. Louis
Procurement Financial Analysis	<ul style="list-style-type: none"> Conduct cost/price analysis for use in negotiations with suppliers Conduct quantitative analysis to support supplier contracting activities 	Finance, Math, Statistics, Economics, Industrial Engineering, Actuarial Science	Seattle Area, St. Louis, Mesa, SoCal

Supply Chain Management

Boeing Business Intern Program

	Responsibilities	Preferred Majors	Available Sites*
Procurement Agent	<ul style="list-style-type: none"> Develop supply chain strategies Negotiate & execute supplier contracts Manage supplier performance & collaborative relationships Assess supplier capability & capacity Identify & mitigate supply chain risks 	Supply Chain, Business, Industrial Engineering	All Sites
Procurement Analyst	<ul style="list-style-type: none"> Develop, analyze & deploy supply chain metrics Provide supplier contracting management & documentation support Distribute & manage supplier & Boeing technical data 	Supply Chain, Business, Industrial Engineering	Seattle Area, St. Louis, Charleston
Supply Chain Analyst	<ul style="list-style-type: none"> Forecast, manage & optimize inventory Order & schedule parts, products, services & data Receive, store, ship & distribute inventory 	Supply Chain, Business, Industrial Engineering	Seattle Area, St. Louis, Charleston
Supply Chain Logistics	<ul style="list-style-type: none"> Manage the Boeing global transportation & logistics infrastructure Maintain & manage collaborative relationships with transportation regulatory agencies, organizations & providers 	Supply Chain, Business, Industrial Engineering	Seattle Area
Supplier Quality	<ul style="list-style-type: none"> Conduct supplier process & product compliance assessments Educate & coach suppliers & internal organizations on Quality system, regulatory compliance & company quality initiatives 	Supply Chain, Industrial Engineering, Information Systems	Seattle Area
Global Trade Controls	<ul style="list-style-type: none"> Ensure Boeing & supplier import, export & trade controls compliance to government regulations Boeing liaison to government import, export & trade control agencies 	Supply Chain, International Business, Legal Studies	Seattle Area, St. Louis

Business Operations

Boeing Business Intern Program

	Responsibilities	Preferred Majors	Available Sites*
Business Operations Specialist	<ul style="list-style-type: none"> Project & program management Manage the integration & implementation of new or revised programs, plans, strategies or processes 	Operations, Business, Project Management	Seattle Area
Program Planning & Control	<ul style="list-style-type: none"> Project management; manage schedule & product changes Establish & maintain processes, metrics & tools 	Operations, Business, Project Management	Seattle Area
Staff Analyst	<ul style="list-style-type: none"> Perform a variety of business support services (process documentation, meeting management, communications, etc.) 	Business	Seattle Area
Project Management	<ul style="list-style-type: none"> Define project scope, develop project management deliverables; manage project & monitor performance from conception to closeout 	Operations, Business, Project Management, Finance, Supply Chain	Seattle Area
Lean Practitioner	<ul style="list-style-type: none"> Help organizations apply Lean principles, solve problems, implement process improvements, and integrate business and/or technical strategies 	Business, Industrial Engineering, Supply Chain, Lean, Operations	Seattle Area
Manufacturing Operations Analyst	<ul style="list-style-type: none"> Apply process management & process improvement techniques to resolve production concerns Develop innovative solutions to manufacturing problems 	Business, Industrial Engineering, Supply Chain, Lean, Operations	Seattle Area
Methods Analyst (Industrial Engineering)	<ul style="list-style-type: none"> Develop, implement & maintain complex operating plans & performance metrics supporting operational productivity Support action plans to maximize efficiency & reduce waste Must be willing to work in a manufacturing environment 	Aeronautics, Business, Operations, Industrial Technology, Construction Management, Supply Chain	Seattle Area
Facilities Management & Construction	<ul style="list-style-type: none"> Conduct data analysis for facilities and site operations Construction-related project management Strategic planning, real estate & business case analysis 	Construction Management, Project Management, Business, Architecture	All Sites

Human Resources

Boeing Business Intern Program

	Responsibilities	Preferred Majors	Available Sites*
HR Generalist	<ul style="list-style-type: none"> ▪ Implement HR programs, policies, practices & processes ▪ Partner with the business to ensure understanding of business needs & create strategic direction of HR products & services 	Human Resources, Labor & Employee Relations, Business	All Sites
Employee Relations	<ul style="list-style-type: none"> ▪ Develop, administer & provide consultation on collective bargaining, grievance resolution & employee engagement 	Labor & Employee Relations, Human Resources, Business	Seattle Area, St. Louis, SoCal
Global Diversity & Employee Rights	<ul style="list-style-type: none"> ▪ Perform activities to support Equal Employment Opportunity, Affirmative Action, Employee Corrective Action, Alternative Dispute Resolution & Cultural Diversity 	Human Resources, Labor & Employee Relations, Business	Seattle Area, St. Louis
Leadership Talent Management / Organization Effectiveness	<ul style="list-style-type: none"> ▪ Design & implement enterprise talent management, succession planning, performance management processes & leadership effectiveness 	Human Resources, Labor & Employee Relations, Business	Seattle Area, St. Louis
Learning, Training & Development	<ul style="list-style-type: none"> ▪ Design, develop & manage curriculum, course content & instructional materials 	Instructional Design, Human Resources, Labor & Employee Relations, Business	Seattle Area, St. Louis
Strategic Workforce Planning	<ul style="list-style-type: none"> ▪ Interface with customers & suppliers to deploy Workforce products & services to support customer requirements 	Human Resources, Labor & Employee Relations, Business	Seattle Area, St. Louis
Compensation & Benefits	<ul style="list-style-type: none"> ▪ Develop, implement, maintain & administer compensation & benefits programs, policies, procedures & practices 	Human Resources, Labor & Employee Relations, Business	Seattle Area, St. Louis
Enterprise Services (Global Staffing)	<ul style="list-style-type: none"> ▪ Review job opening requests, represent Boeing at various recruitment events, use numerous sourcing activities to identify and down-select candidates 	Human Resources, Labor & Employee Relations, Business	Seattle Area, St. Louis