



Flight Services

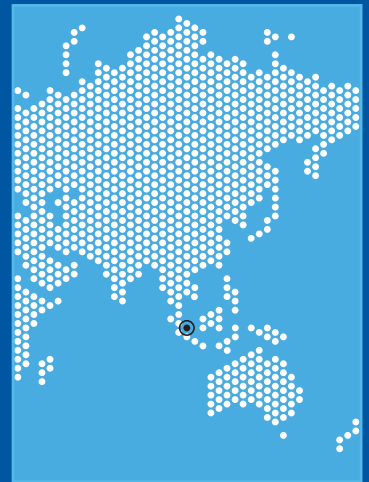
Singapore Campus Welcome Guide



DIRECT ACTION PAGE (1 of 2)

- PREPARE
 - PRE TAXI
 - PRE TAXI
 - PRE TAXI
 - PRE TAXI
 - PREPARE
 - PREPARE
- SERVICES
 - SERVICES
 - SERVICES
 - SERVICES
- PUSHBACKS
 - PUSHBACKS
 - PUSHBACKS
 - PUSHBACKS
- MISC
 - MISC
 - MISC
 - MISC

Welcome to the Flight Services Singapore Campus



Our goal is to give you the vital training required to operate and maintain your airplanes safely and efficiently.

Our staff wants to help make your training as pleasant and productive as possible. This Guest Information Guide will give you the basic information that you need while you are in training. If you have any questions that are not answered by this guide, please call Guest Services at +65 63091500 or +65 63091558.

Thank you for choosing Boeing Singapore as your training provider. We look forward to meeting and working with you while you are here.

Enjoy your stay!

Patrick Curtin
Senior Manager, Campus Operations
Singapore

Guest Information

Badges and Security

You are required to register your details at the front desk on your first day of training. In order for us to contact you if there are any changes to your scheduled training event, we request that you complete the sign in register with your name, hotel, and mobile number. To verify we will also need you to produce a photo ID. We appreciate your cooperation in this matter. You will be issued with a badge that you are required to return at the end of training. Please wear the badge at all times while you are at the Singapore Campus.

Boeing Store

The Boeing Store is located at the main lobby on Level 1. The store operates seven days a week, from 0930 to 1630. Feel free to check with Guest Services if you would like to make a purchase.

Cameras

Please get permission from our management before using still and video cameras within the campus.

Digital Screens

There are digital screens on each level of the campus detailing course schedules and locations of classrooms, simulators, and training devices for your ease.

Food Service

The nearest cafeteria is approximately a five-minute walk from the Singapore campus. Various food items and beverages are available from 0700 to 2200. For information on fast food delivery services, please approach our Guest Services Representatives.

Guest Services Representative

During your training at the campus, our Guest Services Representatives at the front desk are ready to assist you from 0700 to 1900 with any inquiries or assistance required for transport arrangements, requests for medical attention, lost items, etc. They can also be contacted at +65 6309 1500 or +65 6309 1558 and by email at singuestservices@boeing.com. As the campus operates 24 hours, 7 days a week, feel free to approach our security officers at the front desk from 1900 to 0700 if you require assistance after Guest Services operating hours.

Lounge

There are visitor lounges located on all levels of the campus. The lounges on Level 1 and Level 3 have hot and cold beverage and snack vending machines available 24 hours a day, seven days a week. There are also magazines and a TV for your leisure and recreational breaks. At the Level 3 lounge you will find the Prayer Room as well as the Serenity Room, which serves as a resting area for customers and staff.

Mail and Messages

Mail addressed to customers in care of the Singapore campus may be delayed. We recommend that your personal mail be sent to the address of your accommodations. While you are at the Singapore campus, messages may be left for you at +65 6309 1500. You can pick them up at Guest Services.

Medical Services

If you become ill during training, please notify your instructor or Guest Services. If you need medical assistance, please ask Guest Services to arrange a visit to a General Practitioner. Please be aware that all medical costs will be at your expense. For medical emergencies that occur away from the Singapore campus, please call 995.

Passports and Visas

If you are a visitor to this country, you are required to carry your passport at all times during your stay. If your visa is due to expire before you complete your training and you need a visa extension, please contact Guest Services for assistance.

You will be responsible for any fees involved in obtaining or extending your visa. Please note that your application has to be submitted at least ten days prior to the date of visa expiry.

Policy on Smoking and Alcohol

Smoking is not allowed in the building. There is a designated smoking area outside the building. Please help make the environment as clean and safe as possible by disposing of cigarette butts in the ash cans provided at the smoking area. All alcoholic beverages are prohibited on the premises at any time while you are training.

Safety

Your safety while at the Singapore campus is important to us. If you have any questions or concerns please contact Guest Services.

Automatic External Defibrillators (AED)

The campus is equipped with AEDs in the event of an emergency. An AED is located at the main lobby, Guest Services counter. Report any instance of removing an AED from the cabinet to Guest Services so it may be checked before being put back into service.

Evacuation/Shelter-in-Place

Take responsibility for knowing what to do in the event of an evacuation or shelter-in-place. Shelter-in-place is an event when it is safer to stay inside in a designated area such as a conference room, away from external hazards. Please see the Building Evacuation Map and Evacuation Plan for more information.

Hazardous Areas

Do not enter the simulator bay floors as they are potentially hazardous areas. Obey all signs and barriers designed to keep you safe from hazards.

Injuries

If you are injured while on campus, first aid is available at the Guest Services counter on Level 1, the Simulator Bay on Level 2 and the Cabin Trainer on Level 3. For serious injuries and medical emergencies, call 995. Report all injuries to Guest Services.

Overhead Cranes

The simulator bays are equipped with overhead cranes. In the event of crane use, do not enter the crane operating envelope.

Personal Protective Equipment

The Maintenance Training Lab requires use of certain personal protective equipment in some classes. Please contact the instructor for specific requirements.

Telephones

At the Singapore campus, you will find telephones available for toll-free local calls, including calls to different areas of the building. For all other calls, please seek assistance from Guest Services Representatives.

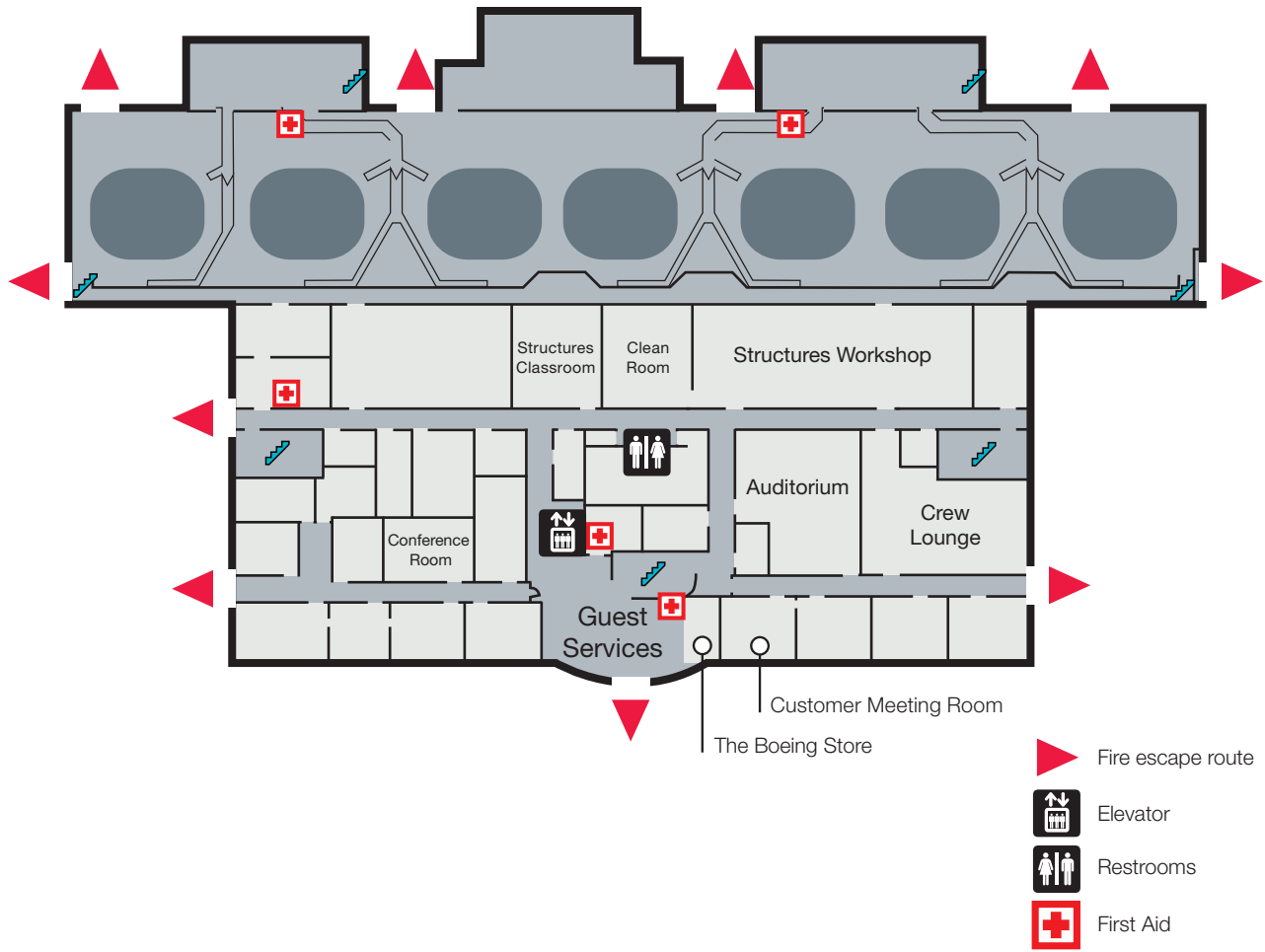
Transportation

Transportation is available to and from some accommodations near the Singapore campus. If you need assistance arranging private transportation during your stay, call Guest Services or ask the staff at your accommodations. They will be able to give advice on both local public and private transportation. Personal and rental vehicles are allowed. Parking lots are provided at the Singapore campus, and there is no parking fee.

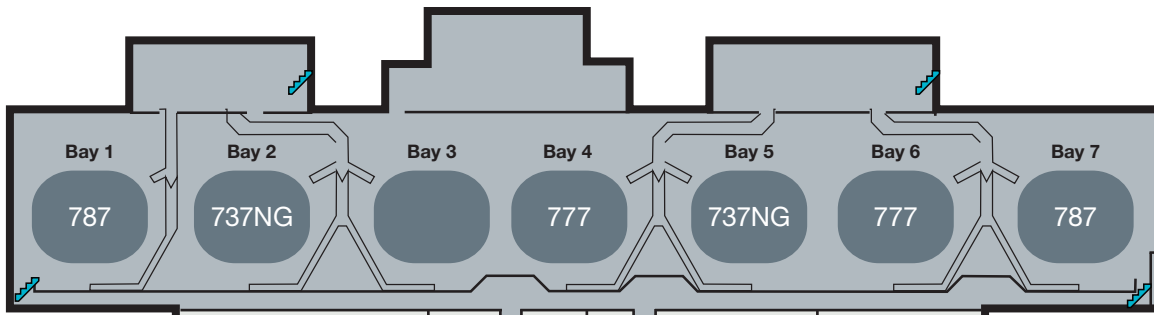
Travel and Ticket Arrangements

If you need to change your airline reservation, please call the airline. We regret that we are unable to make your personal travel arrangements.

Level 1



Level 2



787 Briefing Rooms

- A** 787 #2 Briefing Room 1
- B** 787 #2 Briefing Room 2
- P** 787 #1 Briefing Room 2
- Q** 787 #1 Briefing Room 1
- R** 787 FTD #2 Briefing Room
- S** 787 FTD #1 Briefing Room
- T** 787 FTD #2 Room
- U** 787 FTD #1 Room

777 Briefing Rooms

- L** 777 Briefing Room 1
- M** 777 Briefing Room 2
- N** 777 3ER L6 Briefing Room 1
- O** 777 3ER L6 Briefing Room 2
- K** 777 FPT Room

737 Briefing Rooms

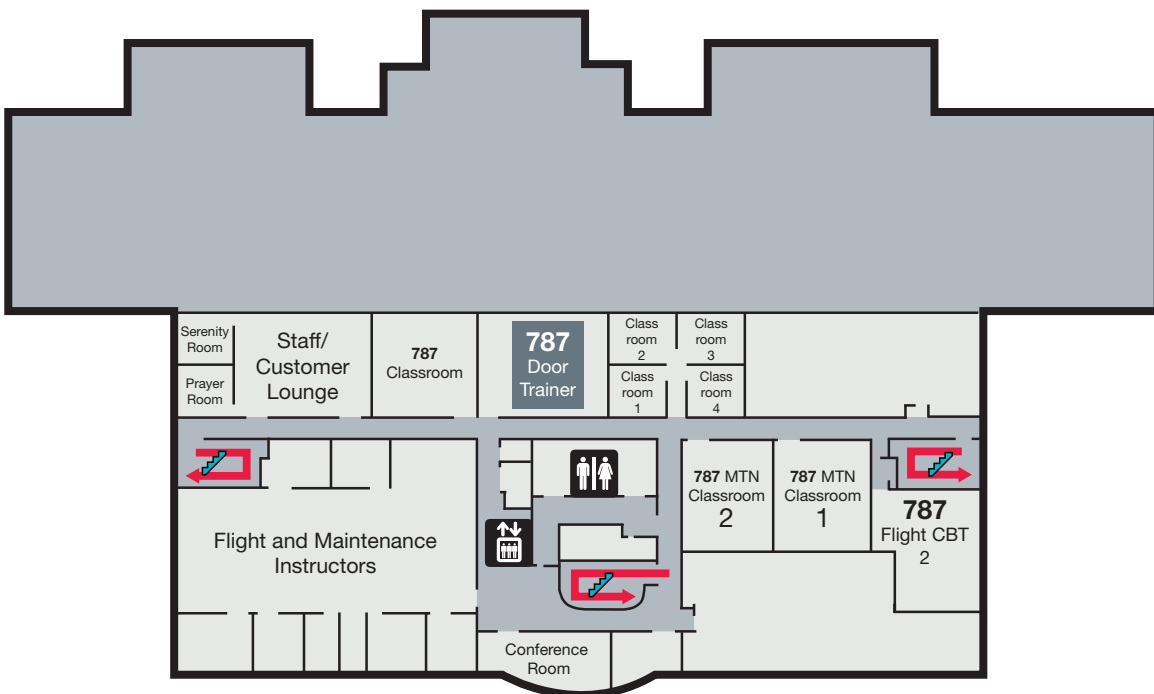
- G** 737NG Briefing Room 1
- H** 737NG Briefing Room 2
- I** 737NG FPT Room

Spare Briefing Rooms

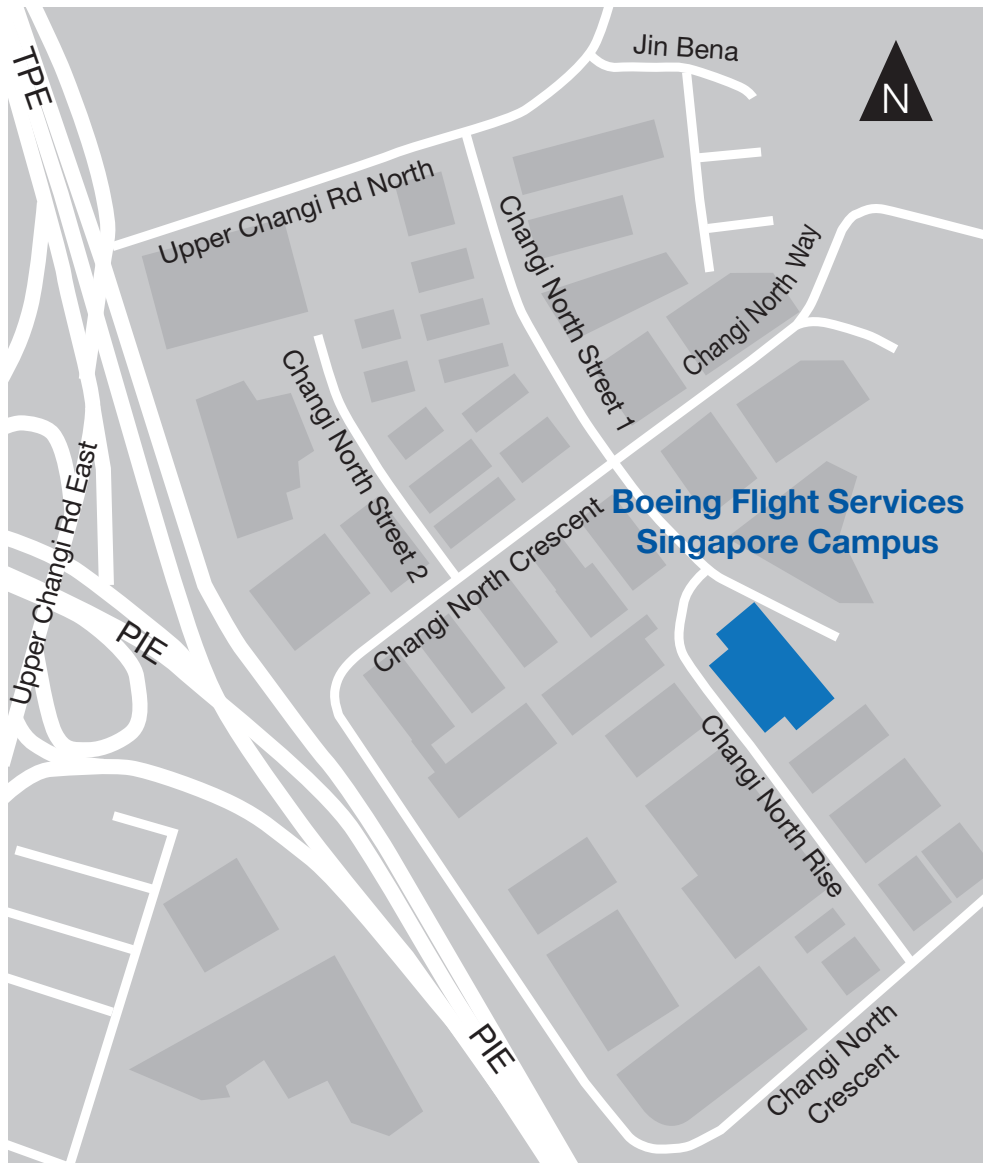
- C** Briefing Room 1
- D** Briefing Room 2
- E** Briefing Room 1
- F** Briefing Room 2
- J** Extra Room



Level 3



Singapore Campus Welcome Guide
Building Area Map



Boeing Flight Services Singapore Campus

30 Changi North Rise
#01- 01 Singapore 498780
Phone +65 6309 1500 (24-hour line) or +65 6309 1558

Directions

Near Changi Viacom, which is a well-known local landmark.

From Changi Airport

From East Coast Parkway, take exit 1 to Tampines Expressway (TPE), then take exit 2A to Upper Changi Road North. Turn right at the first traffic light and turn right again at the next traffic light onto Upper Changi Road North. Turn right onto Changi North St. Continue onto Changi North Rise to the Boeing Flight Services Singapore Campus.

From City

From Pan Island Expressway (PIE), exit Upper Changi Road East (exit 2). Keep right and go straight onto Upper Changi Road North. Turn right onto Changi North Street 1, then continue onto Changi North Rise to the Boeing Flight Services Singapore Campus.

Guest Information

Websites and Singapore City Information

www.yoursingapore.com

Find tourist information and create your travel guide for events and attractions in Singapore.

The official website of the Singapore Tourism Board.

www.hotels.online.com.sg

Singapore hotel reservation and information service with a comprehensive guide to all hotels of all classes and locations in Singapore.

www.hungrygowhere.com

Singapore food guide, restaurant reviews, and reservations.

www.singaporeexpats.com/food-and-leisure/shopping-in-singapore.htm

Information on shopping and shopping malls in Singapore. Shop in Orchard, Marina, Suntec City, Little India, and Chinatown.

www.gv.com.sg

The official website of a cineplex chain in Singapore. Movie times, cinema locations, online ticket booking, and movie trailers.

www.ica.gov.sg

For visa and immigration-related information.

Wireless Internet Connection

Wi-fi is available throughout the campus. You will need to fill out the Boeing Visitor Internet Terms of Access and Use form at Guest Services to get a password for a wi-fi connection in the campus. There is also an internet station with printing facilities at the Dreamliner Lounge on Level 2, as well as a visitors work station with printing and scanning facilities.

Customer Feedback

We believe in continually improving our services and efforts to satisfy you. In order to identify your expectations and needs better, we would appreciate your feedback on any kind of observation you may have.

The Student Satisfaction Survey can be completed online at https://active.boeing.com/Surveys/Flight_Training_Student_Satisfaction_Survey/. We also have a Student Satisfaction Survey tablet available at the Guest Services front desk.

Please approach our Guest Services Representatives or your instructors for assistance.

Boeing Flight Services

Guest Services : +65 6309 1500 or +65 6309 1558





Singapore Campus Welcome Guide

Boeing Commercial Airplanes

Flight Services

30 Changi North Rise

#01- 01 Singapore 498780