



2023 ECF Grantmaking Guidelines

South Carolina Chapter

The Employees Community Fund of Boeing (ECF) is a unique employee managed giving program that allows employees to make a positive difference in the communities where they live and work. ECF is an employee run non-profit managed by chapter Grantmaking committees (CGC) and governance board with each chapter having separate funding priorities and focus areas depending on local needs

ECF focus areas

The South Carolina ECF Chapter Grantmaking committee awards grants to non-profits that align to the following five focus areas: Arts & Culture, Civic, Education, Environment and Health & Human Services.

ECF funding criteria

Grants must support funding in Berkeley, Charleston or Dorchester counties, align to the ECF focus areas and all non-profits who previously received grant awards must submit an impact report with the grant request that describes the progress made towards planned outcomes along with the tangible benefits to the community.

ECF does not fund

The following are not eligible for funding: religious activities, in whole or in part, for the purpose of furthering religious doctrine (Faith-based organizations must provide services to all clients regardless of denomination and without expectation of clients' participation in religious activities), capital campaigns for bricks and mortar projects, private foundations, travel expenses, trips, tours, dinner tickets, conferences, seminars, pageants, auctions, athletic teams, scout troops, raffles, tickets, sporting events, service clubs and other third-party activities, fundraising sponsorships for individuals or groups, general and administrative costs and printing for auction booklets, tickets, or one-time use items (i.e. invitations or flyers).

How to be considered for a grant

In addition to the organization eligibility below, grant applications must be submitted by the application deadline.

Organization eligibility

- Only organizations that are in good financial standing and have had an Internal Revenue Service designation as a nonprofit 501(c)(3) public charity (or similar designation under the relevant law for international organizations) for at least two years will be eligible to apply for a grant.
- Certain types of organizations will be ineligible to apply for grants including: (1) organizations that denigrate or advocate discrimination or violence toward any racial, ethnic or cultural group; (2) political organizations; and (3) fraternal, sectarian, social, religious, or similar organizations.
- Grant recipients will comply with all applicable laws and regulations of the United States and, where necessary, the nation of registry and/or operations, including, but not limited to, the U.S. Foreign Corrupt Practices Act, the USA Patriot Act, and the U.K. Bribery Act.
- The agency's services must be open to all regardless of age, gender, race, religion, sexual orientation, national origin, and presence of disability, ability to pay or other background. Prioritizing agency services and targeting therapeutic programs to specific populations will not disqualify an agency from consideration. Furthermore, the agency must not discriminate against its staff or volunteers based on age, gender, race, religion, sexual orientation or identity, national origin, and presence of disability, or other background.



2023 ECF Grantmaking Guidelines

All applicants will be required to complete an electronic application that includes a grant proposal and a written agreement setting forth the terms of the grant. The application requires disclosure of the mission statement, the governing board members and their affiliations, the top five highest paid staff members, a breakdown of funding sources, a detailed description of the project for which funding is sought and the community needs that the project will address, the expected outcomes of the project, and the number of people who will benefit from the project.

Documentation required with application

- Organization's operating budget
- IRS 990 and/or audited financial statements
- Project budget
- IRS determination letter

ECF grant application access

- **Please follow these instructions if you have previously applied for an ECF or Boeing grant:**
 - a. Go to Boeing's grant application website (https://boeing.smartsimple.com/s_Login.jsp).
 - b. Enter your password or select **Forgot Password**.
 - c. Enter your organization email address in order to get a link sent to that email with instructions to update your password.
 - d. Create an updated password and then log in.
 - e. Complete your organization's profile. (Some information might have carried over from a previous application.)
 - f. Initiate and complete the ECF application online.
- **If you have never applied for an ECF or Boeing grant, please contact ecfsouthcarolina@exchange.boeing.com to request access to the system.**

Chapter contact information

Email: ecfsouthcarolina@exchange.boeing.com

Timeline

Applications Open	Application Deadline	Awards Announced
2/1/2023	3/31/2023	9/15/2023